

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting November 8, 2023

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Madison Martin, and Brenda Miller

Staff/Visitors Present: Alex Evans, Robert Fantl, Angelina Guizar, Aaron Heinz, John Ithurburn, Alissa Maas, Vicki Markss, Tina Maxwell, Sabrina Myers, Maria Rivera Marquez, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diplomas – Colusa County Adult School

Michelle Bingham reported on three recent graduates from the Colusa County Adult School. Michelle introduced the graduates in attendance one at a time, presented each with a diploma, and asked the graduates to share with the Board their future plans and to introduce their guests.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on his participation and attendance in activities, such as WSA visits to districts' and CCOE's facilities; delivery of WSA annual reports, which he presented to the County Board of Supervisors yesterday, school district boards in November, and he will present to this Board later in the meeting; presentation of Years of Service awards to Rosa Estrada and Cara Erickson, who were unable to attend the Welcome Back Day event; a meeting with members of Williams High School Alumni Association regarding their Memorial Grove at the Village; preparations for the second Annual Basket Brigade, which provides a complete Thanksgiving dinner to needy families; meetings at the California County Superintendents' quarterly conference that included workshops on curriculum development, chronic absenteeism, LCAP changes, budget, and AI in education; work with the CCS SWD committee; meeting of the Head Start Policy Council, during which the group seated new members and honored Maria Lourdes Medina for her five years serving on the

Policy Council Board; acceptance of a donation made possible by the BASH for Bev event that provided \$12,000 worth of equipment for CCOE's students with disabilities; attendance at CUSD's Public Forum on the future of the 745 10th Street building (District Office); acceptance of Facilities Director Jared Robinett's resignation after ten years of service; and acting chair of the K12 HSN Committee for Chair Ted Alejandre, during which the group discussed changes in E-rate, including eligibility for Wi-Fi on buses and expanding funding and lessening E-rate rules. Michael announced that the Wildland Fire Academy has expanded to provide a program for Firefighter 1 Certification and now will be known as the CCOE Fire Academy. Discussion was held on the State Budget projections in light of the tax filing extension to November 16, 2023.

6.1.2 Superintendents Council – October Meeting

Michael West reported that he met with the district Superintendents in October and discussed plans for the Basket Brigade event the week before Thanksgiving; the District and County Board Meet and Greet event, featuring ACSA Executive Director Edgar Zazueta as the keynote speaker; updates on negotiations, the condition of the SELPA, hiring events and the Colusa County Substitute Consortium successes. Discussion was held on public input that Michael has received about his response to the Grand Jury Report (25 positive reviews to one negative) and on his response allowing staff to know that CCOE supports their efforts.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz added to his October 2023 Administrative Services written report by providing an update on the positive outcomes of a recent hiring event and on an upcoming hiring event. Aaron also reported that during the October CCS quarterly conference Michael West was the recipient of the 2023 Executive Leadership Award. Discussion was held on the Arbuckle car show attendance.

6.3 Student Services – Chuck Wayman

Michael West reported on Chuck Wayman's absence and asked if the Board had any questions about the October 2023 Student Services written report. Discussion was held on districts offering ALICE or Run, Hide, Fight active shooter preparedness trainings.

6.4 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans' October 2023 Technology Services written report.

7.0 BOARD QUESTIONS AND COMMENTS

Cristy Edwards spoke about being present at the County Board of Supervisors' November meeting during Michael West's annual education report, and being impressed by how well Michael represents CCOE and his ability to engage the group.

7.1 Board President's Report

No report.

8.0 PUBLIC INPUT – Items on the agenda

No public input.

9.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried four ayes, one absent (Serena Morrow) to approve the following Consent Agenda item:

9.1 Approve Minutes of the October 11, 2023, Regular Board Meeting

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

No update.

10.2 Facilities Update (standing item)

Michael West said that plans are to have a temporary MOT Director in place to oversee facilities operations, and in the meantime, Victor Silvas will take up Jared Robinett's duties. He also reported on the expansion of the Village west side parking area and on preparing floors and partitions in newly placed portables. Discussion was held on earlier issues with the Village buildings and the resulting lawsuit resolution.

10.3 LCAP Update (standing item)

No report.

10.4 Universal Prekindergarten (standing item)

Michael West said that the update on UPK may be found in the written Student Services Report.

11.0 NEW BUSINESS

11.1 Upcoming December Annual Organizational Meeting Considerations

11.1.1 Draft Schedule of 2024 Regular Meetings

11.1.2 Draft President Rotation Schedule

11.1.3 Draft Liaison Assignments

Tina Maxwell explained that the three draft documents will be on the December 13, 2023, Board agenda for approval.

11.2 Approve Setting December 13, 2023, 4:00 pm, as the Date and Time for the Colusa County Board of Education Annual Organizational Meeting as Required by EC 35143.

Cristy Edwards/Moved, Brenda Miller/Seconded, and the motion carried four ayes, one absent (Serena Morrow) to approve setting December 13, 2023, 4:00 pm, as the date and time for the Colusa County Board of Education Annual Organizational Meeting as required by EC 35143.

11.3 Williams Settlement Act Report to the County Board of Education

Michael West supplied a summary of his annual report on WSA monitoring to the Board and said that he recently conducted visits to all the schools in Colusa County and that some of these visits were obligatory, while others were discretionary. As part of the mandatory visits to Williams Act-monitored schools, Michael assessed the availability of textbooks and instructional materials, facility conditions, and ensured the accuracy of School Accountability Report Card (SARC). He reported that monitoring now considers Comprehensive Support and Improvement (CSI) and Additional Targeted Support and Improvement (ATSI) as indicators of low-performing schools. Schools identified under CSI or ATSI will be included in the Williams Act monitoring for a period of three years. Michael said that low attendance is the key issue for Colusa County Schools. Discussion was held on DART and SARB and on students enrolling in SWAA to avoid going before the SARB. Michael assured the Board that all districts have outstanding leadership, and the Maintenance and Operations staff excel in their roles, and he commended all District Superintendents for their hard work and dedication in maintaining high academic standards and opportunities for all students in Colusa County. Regarding CCOE, Michael highlighted the Adult Education program at the Village, the Firefighter 1 Certification program, and the Health Pathways programs' consistent growth. Michael reported on the And Literacy for All initiative, speaking about a recent partnership with the Colusa County Migrant Farm Housing that hosted English classes through the end of October and was supplemented by the initiative that supplied reading materials and iPads for 30 Migrant families. Michael also spoke about Educational Services offering free professional development sessions for paraeducators, parents, and educators, covering various important topics like Aeries Training, Math Network Hour, Positive Behavior Strategies, and much more. He said that efforts to provide services to all students with an emphasis on Special Education continue to be of great focus and continues to support all children 0-23 years of age. CCOE's education staff are at every school district campus providing support, leadership, and a drive to give all students an opportunity to succeed. Michael ended his report by saying that he could not be prouder of the programs and services that CCOE provides.

11.4 Public Disclosure of the 2023-24 Negotiated Agreement between the Colusa County Superintendent of Schools and the Colusa County Educational Support Professionals (CCESP)

Michael West explained that this document discloses to the Board and to the public the negotiated agreement between CCOE and the Colusa County Education Services Professionals (CCESP).

12.0 CLOSED SESSION

12.1 Consideration of Property Purchase

13.0 OPEN SESSION

14.0 ADVANCED PLANNING

14.1 Items to be Considered for the Next Board Meeting

No items added.

14.2 Next Regular Board Meeting

December 13, 2023, 4:00 p.m.

Annual Organizational Meeting and First Interim Report

345 5th Street, Colusa, Large Conference Room

14.3 Contingency Meeting

December 14, 2023, 4:00 pm

(Note: This meeting is contingent upon the December 13 meeting consisting of a quorum, and Board business being successfully conducted, and if so, the December 14 meeting may be cancelled)

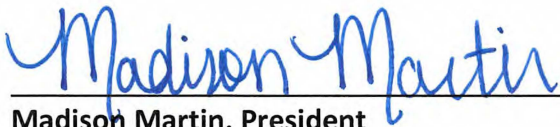
345 5th Street, Colusa, Large Conference Room

15.0 ADJOURNMENT

The meeting adjourned at 5:28 p.m.

Adopted and Entered

Respectfully Submitted



Madison Martin, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

ACSA	Association of California School Administrators
AI	Artificial Intelligence
ALICE	Active Shooter Preparedness Training - Alert, Lockdown, Inform, Counter, Evacuate
ATSI	Additional Targeted Support and Improvement
CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CCS	California County Superintendents (formerly known as CCSESA)
CFA	Colusa County Office of Education Fire Academy
CSI	Comprehensive Support and Improvement
CUSD	Colusa Unified School District
DART	District Attendance Review Team
E-rate	The schools and libraries universal service support program, also known as the E-rate program
EC	Education (or Ed) Code
K12HSN	K-12 High Speed Network
LCAP	Local Control and Accountability Plan
MOT	Maintenance, Operations, and Transportation
SARB	School Attendance Review Board
SARC	School Accountability Report Card
SELPA	Special Education Local Plan Area
SWAA	S. William Abel Academy
SWD	Students With Disabilities
UPK	Universal Prekindergarten
WSA	Williams Settlement Agreement